

Financial Aid

Application and Policies



460 Hollywood Avenue
Carneys Point, NJ 08069
856.351.2699
www.salemcc.edu

In order to be considered for Financial Aid (grants, loans, and work-study), you must complete the Free Application for Federal Student Aid (FAFSA), as well as the Salem Community College Financial Aid Application.

Before you begin working on the FAFSA, gather income and assets records for yourself and your parents (if applicable). These include:

- Social Security numbers;
- federal income tax returns for the applicable year;
- W-2 statements of earnings;
- records of untaxed income such as those listed in the FAFSA booklet;
- current bank statements; and
- records of other savings and investments, such as stocks, bonds and mutual funds.

Please keep these records available. You may be asked to submit them to the Financial Aid Office. Failure to submit requested records may result in delay or denial of aid eligibility.

You have three options to complete the Free Application for Federal Student Aid (FAFSA):

1. FAFSA on the Web

If you have access to the Internet, you may choose to complete the form online at www.fafsa.ed.gov. Because your answers are edited automatically, you'll make fewer mistakes. Follow the instructions or call 1.800.801.0576 for questions about FAFSA on the Web. You and your parent, if required, will need to either request a Personal Identification Number to sign the form electronically or print a signature page to mail through the U.S. Postal Service after you have transmitted the form online. Once you have submitted your form, call the Financial Aid Office at 856.351.2699 to schedule an appointment to review your results and discuss your eligibility.

2. Paper FAFSA

Complete the form carefully and mail it. (Please mail only the FAFSA form; do not include any other papers from this packet.) Follow the instructions provided and make sure your form has the required signatures.

3. Appointment with the Financial Aid Office

If you need help with the FAFSA and would like us to process your FAFSA electronically, call 856.351.2699 and schedule an appointment. You must have all forms included in this packet filled out with your personal information, such as name and address, before you arrive. You must also bring proof of the income you used to complete your FAFSA (examples: Federal income tax return 1040, W-2 statements, records of any untaxed income, current bank statements, and records of any other savings and investments). We will need these documents to verify the accuracy of the data you are reporting.

General Eligibility

To be eligible for aid, you must:

- be a citizen of the U.S. or eligible non-citizen;
- have earned a high school diploma, GED or successfully complete the Accuplacer Test;
- be registered with Selective Service if you are a male age 18 to 25; and
- be enrolled in an eligible program of study.

Application Deadlines

Apply as soon as possible after you (and your parents, if applicable) have completed your income tax return(s). Since the State of New Jersey has a June 1 deadline for returning students, we recommend that all applicants apply by that date for the fall semester and November 1 for the spring semester. Remember, this process must be completed every year.

Registering for Classes

Be aware of the registration dates listed in the current credit course bulletin and pick a date to schedule your classes. Remember, however, if you need financial aid to pay for your courses, do not register until you have received your eligibility approval.

Academic Policies

Eligibility for financial aid funds is subject to satisfactory academic progress as determined by school, state and federal mandates. These standards will be mailed with your award letter or are available upon request.

Attendance

Eligibility for funds and stipends is also conditional upon satisfactory class attendance. Attendance records are checked routinely. If the Financial Aid Office has reason to believe a student has stopped attending classes, the student is required to document attendance in each class questioned.

Withdrawals

Students who officially or unofficially withdraw are subject to adjustments to their funds according to the date of withdrawal. In addition, students will not receive funds that are in excess of their institutional charges.

We're Here to Help You

- **SCC Financial Aid Office**
856.351.2699
- **General Information for Federal Aid**
1.800.4FED.AID
- **New Jersey Financial Aid Information**
1.800.801.0576