

## Salem Community College

### Job Description

Position Title:	<b>Glassblowing Lab Assistant</b>
Position Status:	Part time (4 to 5 hours per week)
Schedule:	During FNA 150 or FNA 250
Reports to:	Coordinator of the Glass Education Center (GEC)
Compensation:	Range—\$12.00 - \$15.00/hour

#### **Duties**

The Glassblowing Lab Assistant's primary role is to attend class sessions of either FNA 150 Glassblowing I and/or FNA 250 Glassblowing II as directed by the course instructor and to perform the following duties under the supervision of the instructor:

- to become familiar with and ensure continued adherence by students in the course to the rules and procedures of the GEC in general and specifically the rules and procedures relating to the hot shop area of the studio
- to follow and ensure that students in the course follow health and safety protocol and procedures in the areas of the studio that are in use during class time
- to observe students in the course and reiterate to students as needed the instructions outlined in class demonstrations regarding technique, best practices and health and safety
- to report any health and safety issues, equipment issues, student issues and/or injuries to the instructor and/or the Coordinator of GEC

The Glassblowing Lab Assistant will work only during scheduled class time for either FNA 150 or FNA 250. The Coordinator of GEC will establish and monitor the schedule for the Glassblowing Lab Assistant in consultation with the course instructor.

#### **Qualifications**

The following qualifications may be obtained through successful completion of course work or experience in the field or a combination.

**Required:** At a minimum, the Glassblowing Lab Assistant must demonstrate intermediate-level hot shop skills, intermediate-level cold shop skills, and a thorough knowledge and understanding of the safe, appropriate use of and ongoing daily care of equipment used in the hot shop. Techniques that the Glassblowing Lab Assistant must be familiar with (along with how to properly use the tools involved in those techniques) include basic gathering and shaping, blown shapes, marvering, basic color application, and basic mold blowing.

The Coordinator of GEC and the instructor of FNA 150/250 will interview each applicant to determine whether she/he has the requisite level of skills and understanding of how to operate properly in a hot shop.

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*Date:* December 2009

*Approved by:* Joan Baillie and Mark McCormick